

# Tacoma Highland Games Association



## 2018 Commercial Merchandise Tent Space Agreement Application

We invite you to be considered as a Commercial Merchandise Vendor at the adjudicated 2018 Tacoma Highland Games for the 5<sup>th</sup> Annual Celtic Concert held on Friday evening June 22, 2018 from 6:00 PM to 9:00 PM and Saturday's Highland Games on June 23, 2018 from 8:00 AM until 5:00 PM (or after the Closing Ceremonies).

Company Name: \_\_\_\_\_  
Representative's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Website: \_\_\_\_\_  
Special Accommodations (including ADA needs): \_\_\_\_\_

### Provide a brief description of sales merchandise:

**Insurance Required (New):** Your own \$1,000,000 liability coverage is required to include the Tacoma Highland Games Association added as additional insured. Please attach a proof of liability coverage with this application. Single vendor liability event insurance may be purchased for \$35 - \$50 from Francis L. Dean & Associates. Please send information: YES NO

Number of tent spaces \_\_\_\_\_ at \$150.00 per 10' x 10' tent space Amount \$ \_\_\_\_\_

Arrival: **Stop at check-in tent for directions to your setup location. No one is allowed into the field area without a loading pass or ticket.**

Friday  Set up allowed between 12:00 PM and 5:00 PM, all vehicles off the field at or before 5:00 PM  
Saturday  Set up allowed between 7:00 AM and 8:00 AM, all vehicles off the field at or before 8:00 AM

Electrical power needed: Yes (specify below) \_\_\_\_\_ No \_\_\_\_\_  
*110 volt, 20 amp circuits* \_\_\_\_\_ *220 volt circuits* \_\_\_\_\_ *Total amperage draw* \_\_\_\_\_

Two admission tickets will be provided for each 10' x 10' tent space area reserved. Additional discounted tickets may be purchased in advance at [www.brownpapertickets.com/event/3223709](http://www.brownpapertickets.com/event/3223709) or pay full price at the gate. A ticket is required per person for admission to the Games.

**A limited number of camping spaces are available. Camping is a first-come first-served basis after your arrival. A camping attendant will process your registration form and payment.**

Signature \_\_\_\_\_ Total Amount Enclosed  
\$ \_\_\_\_\_

Please return completed application, contract form and check payable to Tacoma Highland Games Association (T.H.G.A.).

Mail to:  
T.H.G.A.  
P.O. Box 1165  
Tenino, WA 98589

# Tacoma Highland Games Association Contract

This legal contract allows you to Exhibit/Vend at the Tacoma Highland Games during the 5<sup>th</sup> Annual Celtic Concert held on Friday evening June 22, 2018 from 6:00 PM to 9:00 PM and Saturday's Highland Games on June 23, 2018 from 8:00 AM until 5:00 PM (or after the Closing Ceremonies). In return for the use of the space assigned to you by the Tacoma Highland Games Association, you hereby agree to abide by all the rules and regulations stipulated below and Chapter 14.08 of the Park Code [www.co.pierce.wa.us](http://www.co.pierce.wa.us). In return, the Tacoma Highland Games Association will promote and advertise this event. The State of Washington has certain requirements relating to Food and Merchandise vending. It is your responsibility to be in compliance with the following agencies:

Washington State Department of Revenue @ 1-800-647-7706

Pierce County Health Department @ 253-798-6460

Please make note of the following field requirements:

1. The Tacoma Highland Games Association provides space only. No vehicles, trailers, or motor homes will be permitted on the exhibition field except approved vehicles and vehicles for food preparation booths as required by the Pierce County Health Department. All other vehicles must be off the field by 5:00 PM Friday and 8:00 AM Saturday morning.
2. Changing your assigned area after arrival will not be allowed except by special permission of the Tacoma Highland Games Association.
3. The Tacoma Highland Games Association and its organizers cannot be held responsible for loss or damage. Exhibitors/Vendors are responsible for securing their booths and products.
4. Each Exhibitor/Vendor must park their vehicle in a designated parking area after unloading for the day. **ABSOLUTELY** no vehicles will be allowed to enter the field after 7:30 A.M. on Saturday.
5. Exhibitors/Vendors will receive tickets for Saturday's Games. No one will be allowed into the Games area without a ticket. **ABSOLUTELY NO EXCEPTIONS.** Additional pre-sale discounted tickets may be ordered at [www.brownpapertickets.com/event/3223709](http://www.brownpapertickets.com/event/3223709). Tickets may also be purchased at the gate.
6. The hours of operation:
  - a. **Friday:** 6:00 PM until 9:00 PM. No setup will be allowed during the 5<sup>th</sup> Annual Celtic Concert. No vehicles will be allowed onto the field after 5:00 PM (unless cleared by the Tacoma Highland Games Association) for safety of the spectators.
  - b. **Saturday:** 8:00 AM until 5:00 PM (or after the Closing Ceremonies). No take down will be allowed until after the completion of the Closing Ceremonies. No vehicles will be allowed onto the field before the end of Closing Ceremonies (unless cleared by the Tacoma Highland Games Association) for safety of the spectators.
7. Vendors are responsible for collecting and reporting Washington State sales tax.
8. Exhibitor/Vendor space fees are committed in advance to pay the costs associated with the Games. There will be NO REFUNDS FOR ANY REASON.

Waiver: In consideration of your acceptance of this Commercial Merchandise Tent Space Agreement, I hereby, for myself, heirs, executors and administrator waive and release any and all rights and claims for damages I may have against the Tacoma Highland Games Association and/or Pierce County Parks & Recreation, their agents, representatives, successors and assignees for any and all damages, injuries, loss or thefts that may be suffered by me at or through the Tacoma Highland Games. Having read this disclaimer notice and field requirements above in full, I state with my signature that I accept and agree to the terms described herein. I agree to release any photo images taken of me during my participation in the Tacoma Highland Games for the use in promotion for the Games.

Company Name: \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Print Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Questions: Contact Diana Kildow @ 360-264-2156 or e-mail [sdkildow@thurston.com](mailto:sdkildow@thurston.com)